

July 6th, 2021

Re-Constitution of Library Committee

Chairman:
PRINCIPAL

Coordinator:
DR.S.SRIKALA, Librarian

Members:

Sl.No	Name of the Member	Professional Designation
1	DR.S.SHANKAR	HoD/CSE
2	Mr.T.V.GOPINATHAN	HoD / AERO
3	DR.K.AKIL	HoD / CIVIL
4	DR.N.RAJKUMAR	HoD / IT
5	DR.N.P.ANNANTHAMOORTHY	HoD / EEE
6	DR.P.RAJESWARI	HoD / ECE
7	DR.K.SIVA	HoD / MECH
8	DR.T.SARAVANASUNDARAM	HoD/BIO-MED
9	DR.N.SRIDHAR	HoD/ AGRI
10	DR.M.SEENUVASAN	HoD/CHEMICAL
11	DR.S.J.NARMATHA	HoD / MCT
12	DR.B.ANAND	HoD / EIE
13	DR.C.SABARINATHAN	HoD / AUTO
14	DR.A.R.JAYASUDHA	HoD / MCA
15	DR.K.SAMUVEL	HoD / MBA
16	DR.K.P.UMA	HoD / S&H
17	K.CHARUSREE	STUDENT/III year BIO-MED
	A.DINESHKUMAR	STUDENT/III year CIVIL
	A.ABITHA	STUDENT/IV year AGRI
	G.KAVIYARASAN	STUDENT/IV year ECE
	M.AJAY	STUDENT/II year E&I
	R.NAVEEN KUMAR	STUDENT/II year IT



Aim&Objectives:

- To strengthen the efforts of the librarian in planning library activities and policies.
- To take the feedback from the departments and plan for improvement and enrichment of the library.
- To act as a liaison between the library and the readers.
- To help librarian to design and formulate the library policies for smooth functioning of the library
- To aid in the establishment a bridge between the Library and the academic fraternity and the institute management.

Responsibilities of Library and its members:

- Library Committee can advise on specific issues, problems and concerns related to central library and make recommendations to the head of institute.
- To supervise the allocation and utilization of funds for different departments for purchase of books and journals for the Central and Departmental libraries
- To consider and put forward the views of faculty members regarding books/journals selection, ordering process etc.
- To consider and put forward the views of students and Research Scholars regarding their problems and solutions sought thereof.
- Scrutinize policies proposed by the Library for their implications for teaching and research in the Faculty of Engineering, business administration, science and other disciplines of the Institute.
- After assessing the needs, necessary measures are taken to update the collection and the library is made user-oriented and user-friendly in its functioning.
- Feedback collected from the staff and students based on requirement of books and journals are analyzed by the library committee and necessary measures are taken immediately.

Frequency of Meeting

Once in a Semester / Whenever needed


COORDINATOR
Librarian

Hindusthan College of Engineering and Technology
Coimbatore -32.





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Hindusthan College of Engineering & Technology
COIMBATORE - 641 032



HINDUSTHAN COLLEGE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE, New Delhi and Accredited with 'A' Grade by NAAC
(An Autonomous Institution, Affiliated to Anna University, Chennai)
Valley Campus, Pollachi Highway, Othakalmandapam Post, Coimbatore

HICET/LIBCM/01/2021

Date: 16.07.2021

CIRCULAR

The Library Committee meeting will be conducted on 17-07-2021 in Central Library at 11.00am. Hence all the Library Committee members are requested to attend the meeting.

To

1. Library Committee Members
2. File copy



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Minutes of the Library Committee meeting held on 17.07.2021 in Central Library at 11.00 A.M. The following members were present

SL	NAME	DESIGNATION
1	PRINCIPAL	CHAIRMAN
2	DEAN	MEMBER
3	HoD / AERO	MEMBER
4	HoD / CIVIL	MEMBER
5	HoD / IT	MEMBER
6	HoD / EEE	MEMBER
7	HoD / ECE	MEMBER
8	HoD / MECH	MEMBER
9	HoD / CSE	MEMBER
10	HoD / BIO-MEDICAL	MEMBER
11	HoD / FOOD TECH	MEMBER
12	HoD / CHEMICAL	MEMBER
13	HoD / S&H	MEMBER
14	LIBRARIAN	COORDINATOR
15	One student representative from the department of AERO, CIVIL, IT, EEE, ECE, MECH, CSE, BIO-MED, FOOD TECH.	STUDENTS MEMBER

Minutes of the Meeting

The following points are discussed in the meeting with committee members.

- Discussed about availability of books status and late return of the books
 - Discussed about requirement of books for all branches.
 - VIDWAN/IRINS database faculty profile updation
 - Planned to conduct a Quiz competition for students on the occasions of "National Librarians day" celebration on 12th August.
 - Planned to conduct a online quiz competition on the occasions of Teachers' Day celebration on 5th September.
 - Some of the general matters were also discussed
- Meeting ended with thanks to the Chairman.


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Librarian

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